

MEDICAL TERMINOLOGY SYLLABUS 2020-21

T. Slaven
Website: Google Classroom

Room 205
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Course Description:

This course was designed for students planning on entering the medical field in some capacity. The course will focus on learning the basic rules and elements of medical terms, the terms related to body structure, and the medical suffixes and prefixes used.

Required Textbook:

[Medical Terminology: A Programmed Learning Approach to the Language of Health Care, 2nd Edition](#) Marjorie C. Willis, CMA-AC

Course Objectives:

Upon successful completion of this course, the student will be able to:

1. Students will be able to demonstrate an understanding of the medical field professions, health records and health law & ethics
2. Students will be able to demonstrate the correct pronunciation and spelling of medical terms
3. Students will be able to define the guidelines for interchanging singular to plural terms
4. Students will abstract and define medical terms from a sample medical report
5. Students will be able to define and use medical terms appropriately
6. Students will be able to build and translate medical terms for Greek and Latin prefixes, suffixes, roots words and combining forms

Course Topics:

1. Basic Term Components
2. Health Care Records
3. Integumentary System
4. Musculoskeletal System
5. Cardiovascular System
6. Blood and Lymphatic System
7. Respiratory System
8. Nervous System and Psychiatry
9. Endocrine System
10. Senses
11. Gastrointestinal System
12. Urinary System
13. Health Law and Ethics



Grading Scale: 90 - 100% = A, 80 - 89% = B; 70 - 79% = C; 60 - 69% = D; 0% - 59% = F

Grade Weight:

Projects 20%

Assignments 30%

Quizzes/Tests 50%

Expectations/Responsibilities:

1. Please be on time and prepared to work!!
2. **Masks must be worn at all times unless directed by the instructor.**
3. **All surfaces must be disinfected before you leave the classroom.**
4. Be courteous of others – we are all in this together and will learn from each other.
5. Always ask questions if you do not understand something or need clarification.
6. There is a direct relationship between participation and learning.
7. Extra help is available. Just see me to schedule.
8. If you are having a problem, communicate with me to see if we can find help before the issue becomes larger.
9. Regular attendance is imperative. It is your responsibility to get assignments and make up work.
10. Assignments not made up according to school policy will result in a zero.
11. If necessary email me at tslaven@canfieldschools.net or message through Google Classroom
12. Breaking of classroom rules/guidelines may result in point deductions from your grade as well as disciplinary action.



A

FUNNY MEDICAL TERMINOLOGY

Adenoma - What you say to your mother when you don't know the answer

Aerobe - A garment worn around the house

Alimentary - What Holmes said to Watson

Anally - Occurring yearly

Antepartum - When your father's sister goes home

Anti-Body - Against everyone

Artery - The study of paintings

